

Aquatic Center Leader (ACL) Job Description

ACL I's perform one exclusive duty (i.e. lifeguard, teach swim lessons, or teach fitness classes). They are responsible for customer service and limited maintenance duties.

ACL II's lifeguard **and** teach swim lessons. They are responsible for customer service, limited office operations and limited maintenance duties.

ACL III's lifeguard, teach swim lessons and teach fitness classes. They are also responsible for customer service; limited office, maintenance and pool operations. The ACL III is a temporary part-time entry level supervisory position.

Primary Tasks and Responsibilities:

1. Prevent accidents and minimize or eliminate hazardous conditions
2. Respond quickly to all emergency situations
3. Perform appropriate job duties (see Lifeguard, Swim Instructor & Fitness Instructor job duties attachments)
4. Comply with and enforce all policies, procedures and regulations set by management
5. Administer first aid/CPR as needed
6. Provide a friendly environment, which includes greeting and acknowledging every customer

Secondary Tasks & Responsibilities:

7. Present oneself in a professional manner at all times
8. Attend all staff meetings and trainings
9. Complete all records and reports as required
10. Perform janitorial, maintenance and other support duties as required

Qualifications

- Minimum of 15 years of age
- Ability to relate to staff and patrons in a positive manner
- Certified in Lifeguard Training (ARC or equivalent)
- Certified in CPR/AED (ARC or equivalent)

Key Competencies

- Ability to enforce rules in a proactive and positive manner
- Customer service orientation
- Listening skills
- Verbal skills
- Adaptability
- Initiative
- Reliability
- Tolerant

Salary Range: Minimum wage or higher depending on experience and qualifications.